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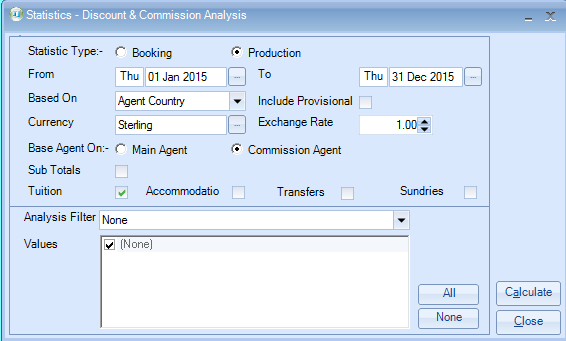
# Class.Net – Help Document

**Statistics – Discount & Commission Analysis**

**This report details the amount of Discount and/or   
Commission given over a specific period.**

To produce this information go to: Reporting / Reporting Module.  
Reporting / Discount & Commission Analysis (Booking & Production)  
  


Complete the Selection Screen as required:



**Booking Based** - based on the date the booking item was entered into the system.  
This refers to the course/accommodation/etc, and not the date that the student’s enrolment was entered in to Class.  
  
**Production Based -** based on spreading the enrolment element (eg. Tuition) over the duration of the study/stay (dates attended).  
  
**From/To**: Enter the required date range.

**Based On**: chooses are – agent country, Student country, Enrolment Analysis

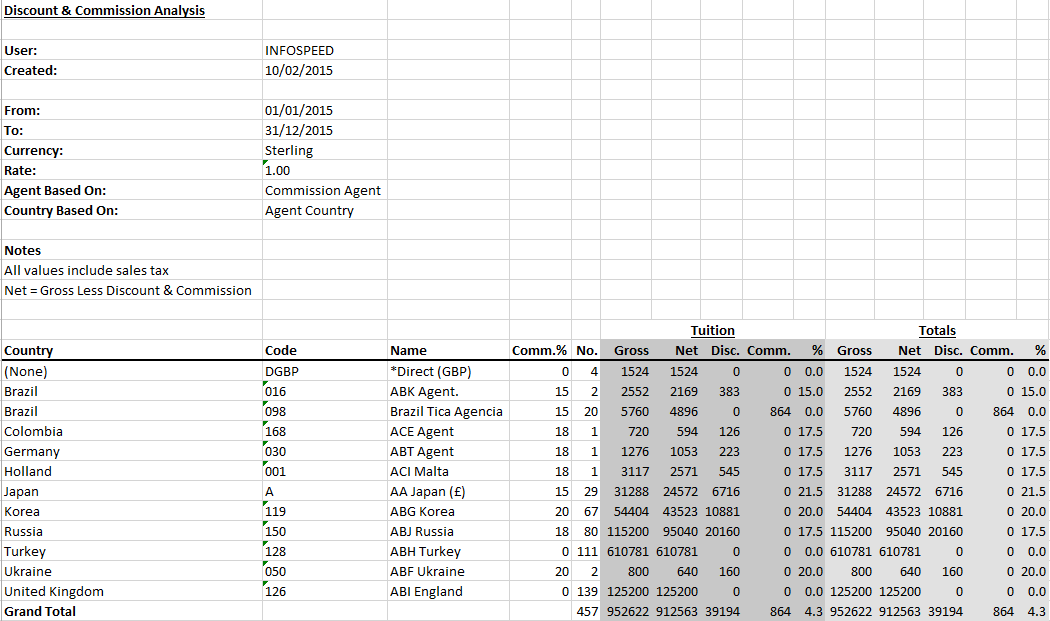
**Include Provisionals**: select as required

**Tuition/Accommodation/Transfer/Sundries**: Choose the options as required.

**Analysis Filte**r: If required you can report by a specific analysis field which is picked up from the Agent records.

**Values**: this is linked to the analysis filter and allows you to narrow your selection even further, if required.

Select **Calculate** to produce an Excel Spreadsheet.  
The Discount and/or Commission figures are given in these columns  
  
The example below based on Tuition only



The results show a breakdown by each agent: Gross / Net / Discount / Commission, together with the percentage.

Net = Gross value minus Discount minus Commission.

Other Column headings:

**Code**: Agents code

**‘No.**’: number of students that make up the figures